



BUILDING INSPECTOR

The City of Fremont is seeking an effective individual who is detail oriented and has the knowledge and experience in the areas of building safety and compliance to join the Building Inspection Division of the Community Development Department.



This recruitment will remain open until filled

ABOUT US

Recently ranked second on the “Best Run City in America” list by 24/7 Wall St. and America’s third “Sharpest, Smartest City” by Reader’s Digest, the City of Fremont is a City continuing to move forward! Located in the heart of the Bay Area and Silicon Valley, this strategically urban city prides itself on innovation, green technology, a low crime rate, great schools, a low unemployment rate, and an incredibly diverse population of over 220,000 residents. As a full service City, Fremont employs over 864 regular employees and has an annual operating budget of \$156.8 million dollars. Fremont is an employer that values its people, creativity, quality service, integrity, open communication, mutual respect, and diversity.



[Fremont Budget](#) [Think Fremont!](#)

THE DEPARTMENT

The Community Development Department provides community planning, engineering, code enforcement, and building permit and inspection services. Using the City's General Plan and zoning and subdivision ordinances, the department acts as the steward of the community by assisting the public through mandated development project reviews, the subdivision of land, and related public improvement plans.

To safeguard life, health, property, and the public welfare, the department is also responsible for ensuring that buildings and public improvements are designed and constructed according to established standards and governing regulations. The City's capital assets - such as streets, parks, and public buildings - are designed and constructed under the department's auspices.

WHAT IS A TYPICAL DAY LIKE FOR THE BUILDING INSPECTOR?

- Inspects buildings for compliance with safety regulations.
- Issues notices of improper or hazardous structures to owners or builders.
- Reviews and approves applications for permits.
- Gives the public detailed information on building, zoning, housing, electrical and mechanical regulations.
- Makes detailed investigations of building, signing, and zoning matters and prepares related reports and correspondence.
- Makes field inspections to determine that construction and alteration work being done complies with City and State ordinances and laws.

TO MEET THE MINIMUM QUALIFICATIONS FOR THIS POSITION YOU WILL HAVE:

Any combination of education and experience equivalent to graduation from high school and four years of journeyman level experience in the building trades, or two years combination inspection experience preferably with a public agency. In addition, you also possess knowledge of the characteristics, qualities, and properties of building construction materials and methods.

REQUIRED LICENSES & CERTIFICATES

- ICC Certification as a Combination Inspector or equivalent certification from a recognized agency is required within one year of date of hire. Failure to maintain this state-mandated certification will result in termination. (Health and Safety Code, Sections 18965 through 18970).
- Possession of, or ability to secure, a valid Class C California Driver License. Failure to maintain this license will result in discipline up to and including termination.

WHAT WE ARE LOOKING FOR IN A CANDIDATE:

The City is searching for a self-motivated individual to join our team. In addition to the minimum qualifications and required licensures candidates must have strong customer service skills and the ability to perform a variety of complex building inspection functions. The Building Inspector must demonstrate the ability to communicate effectively orally and in writing, with the ability to be sensible, respectful, and patient working in a diverse environment. Experience with a public agency is not required but is definitely a plus.

COMPENSATION & BENEFITS

The annual salary is \$75,311 — \$91,533 depending on qualifications. Fremont offers an attractive benefits package, which includes, but is not limited to: CalPERS retirement plan, paid holidays, medical, dental and other city paid benefits. A complete benefits summary can be found at Fremont.gov or by using this link:

[Benefits Summary](#)

This position is represented by the FACE bargaining unit. The probationary period for this position is six(6) months.

READY TO APPLY?

To be considered for this position, apply online by submitting a completed City application, resume and cover letter through our on line application system:

www.fremont.gov/cityjobs

The test process for this position may include a written and/or performance exam, an individual and/or panel interview and, a fingerprint check and reference check. Only those candidates who have the best combination of qualifications in relation to the requirements and duties of the position will continue in the selection process. Meeting the minimum qualifications does not guarantee an invitation to participate in the process.

Reasonable Accommodation

Human Resources will make reasonable efforts in the examination process to accommodate persons with disabilities. Please advise Human Resources of any special needs a minimum of 5 days in advance of the selection process by calling (510) 494-4660. The City of Fremont is an Equal Opportunity Employer.

Tentative Recruitment Schedule

This recruitment will remain open until filled.

15CD03
HUMAN RESOURCES DEPARTMENT
City of Fremont
3300 Capitol Avenue, Building B
Fremont, CA 94538

